SPECIAL EVENT PERMIT APPLICATION – TYPE I
RUMMAGE SALES, CAR WASHES, BAKE SALES, GRAND OPENINGS, GOING OUT OF BUSINESS SALES, PARKING LOT SALES, HOLIDAY SALES, ETC.

**Permit Fee:**

<table>
<thead>
<tr>
<th>Category</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>For Profit</td>
<td>$136</td>
</tr>
<tr>
<td>B.G. Non –Profit (501c3)</td>
<td>$100</td>
</tr>
</tbody>
</table>

This application must be **submitted at least seven (7) working days prior** to the beginning of the event. A letter from the property owner and plot plan of the site must accompany every Special Event Permit Application.

Events held at City-owned facilities require approval from the Recreation/Community Services Department. Permit application must be submitted to the Community Development Department **(14) fourteen working days prior** to the beginning of the event.

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**ADDRESS OR GENERAL LOCATION OF EVENT**

Dirección del evento

**APPLICANT/REPRESENTATIVE**

Nombre del solicitante o representante

**SPONSORING ORGANIZATION**

Nombre de la organización

**MAILING ADDRESS**

Dirección

**CITY/STATE/ZIP CODE**

Ciudad/Estado/Zona Postal

**TELEPHONE**

Teléfono

**DATE/TIME OF SPECIAL ACTIVITY**

Día/hora de la actividad

**DESCRIBE THE PROPOSED EVENT**

Descripción del evento

**APPLICANT’S SIGNATURE**

Firma del aplicante

**DATE**

Fecha
If you plan to use sound amplifying equipment, please complete the following:

1. Sound amplifying equipment:
   a. Owner Name: _____________________________________________
      Address: _______________________________________________
      Phone: _________________________________________________
   b. User Name: _____________________________________________
      Address: _______________________________________________
      Phone: _________________________________________________

2. Sound producing power of the sound amplifying equipment:
   a. Wattage to be used: _________________________________
   b. Volume in decibels of sound to be produced:
      _________________________________________________
   c. Approximate distance that sound will be audible from equipment:
      _________________________________________________

3. General description of the sound amplifying equipment:
   _________________________________________________
   _________________________________________________

4. License & motor number of the sound track to be used:
   _________________________________________________

5. Is the sound equipment to be used for commercial or noncommercial purposes?
   _________________________________________________
Special Event Permit
Type I Application
Page 3

FOR OFFICE USE ONLY

Permit Approved: Yes

Conditions of Approval:

Reasons for Denial:

Reviewed By:
City Planner

Approved By:
Director of Community Development
Chief of Police

REV 2010